Boise State University invites interested applicants to apply for the position of Intensive English instructors (part-time, temporary positions). The Intensive English Program is establishing a pool of qualified instructors to fill these positions. Instructors teach academic English to non-native speakers seeking to improve their language skills for admission to US universities or to enhance personal growth. The IEP offers 5 eight-week sessions per year.

About the Intensive English Program

The IEP currently offers courses divided into five proficiency levels; the curriculum includes instruction in the four core language skills. IEP instructors may also teach cultural and academic-based electives. All courses are scheduled during the day from Monday through Friday. A typical class in the IEP has between 10 and 16 students.

You will have the opportunity to:

▪ Teach core and elective classes at a variety of levels;
▪ Follow the established curriculum, objectives and outcomes;
▪ Assess new student English proficiency levels and assisting in orientation & placement;
▪ Manage attendance and other class-related reports on an on-line grading system;
▪ Collaborate with the other instructors and administration to assure student progress and satisfaction;
▪ Participate regularly in staff meetings;
▪ Respond to the various needs of an international population;
▪ Provide academic program support & development.

Minimum Qualifications

Bachelor’s degree and two (2) years of full-time adult IEP Instructional experience.

Preferred Qualifications

▪ MA in in TESOL, Applied Linguistics, Second Language Acquisition, English, or a related field.
▪ Formal education and/or training in Second Language Acquisition.
▪ Experience teaching English in another country.
▪ Proficiency in a foreign language.
▪ Positive collegial & collaborative work ethic
▪ Demonstrated history of program development & service
▪ Expertise of integrating academic technology into the classroom and into professional development

Salary is commensurate with education and experience.

Please submit a cover letter indicating your interest and qualifications for this position. Attach a CV that includes employment history (including dates of employment) and three professional references with contact information. Required documents should be emailed to stephaniemarlow1@boisestate.edu